



Gift Aid Declaration Work Place Chaplaincy Scotland

Use this form to make a Gift Aid Declaration to cover donations you make to Work Place Chaplaincy Scotland

Please treat: (Please tick the appropriate box)

- all donations I make today and in the future as Gift Aid Donations; **OR**
- all donations I have made in the past 4 years and all future donations that I make from the date of this declaration as Gift Aid donations; **OR**
- the enclosed cheque for £ _____ as a Gift Aid donation.

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I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for relevant tax years (6 April to 5 April) that is at least equal to the amount of tax that all charities and Community Amateur Sports Clubs (CASCs) that I donate(d) to will reclaim on my gifts in each year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 I have given.

I understand that my details may be kept on a database for administration, communication and fundraising purposes.

Donor's Details (in block capitals)

Title (Mr, Mrs, Dr, etc): _____

Forename(s): _____ Surname: _____

Home Address: _____

_____ Postcode: _____

Signed: _____ Date: _____

Send this form to Paul Clelland, Work Place Chaplaincy Scotland, Clydeway House, 813 South Street, Glasgow, G14 0BX

Please notify Work Place Chaplaincy Scotland if you

- change your name or address while this declaration is still in force
- want to cancel this declaration
- no longer pay sufficient tax on your income and/or capital gains

If you pay tax at the higher rate, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.